



# YMCA of Pawtucket

## Application Instructions

FOR YOUTH DEVELOPMENT  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY

Welcome to the YMCA of Pawtucket childcare programs. We thank you for entrusting your child's care to us during the day. When filling out your application please be sure the following items are included to complete your child's registration process.

1. Complete all of the required fields in the packet.

- The YMCA of Pawtucket introduces a new partnership with PlayerSpace. This will allow better communication between parents and the YMCA of Pawtucket. Parents can post questions, change contact information and authorized pick-ups, check their child's schedule, check if requirements are met, among others. Once your child is registered, you will receive an email from PlayerSpace. Please click on the link and complete the registration process. **Your child is not fully registered until this information is complete.** This information will continue from child care to camp and vice versa.
- In PlayerSpace, include several telephone numbers where someone can be reached in case of an emergency.
- In PlayerSpace, we must have at least one other person beside parent/guardian who will be allowed to pick up your child in case the primary parent/guardian is detained.
- Medical forms must be updated each year into PlayerSpace.
- An application must be completed for each child enrolling in the program.
- Complete the EFT/credit card payment form as we do not accept cash at any location.

2. If you wish to take advantage of our discounted rates and become a member please include the membership form and appropriate fees with your application.

3. Include all fees with your completed application.

- Processing fee of \$35 per child
- Membership Joiner's fee (if applicable)

4. Families who qualify for state assistance MUST provide a valid copy of the **APPROVED** certificate number stating current family co-pay with the application. **NOTE:** if your certificate is pending, you will be responsible for the full program fee until approved.

5. Download the YMCA of Pawtucket and PlayerSpace mobile apps for information and alerts.

[YMCA of Pawtucket for Apple](#)

[PlayerSpace for Apple](#)

[YMCA of Pawtucket for Android](#)

[PlayerSpace for Android](#)

6. Complete the application, save it and email the saved application. Return the completed registration packet to [ChildcareCamp@ymcapawt.org](mailto:ChildcareCamp@ymcapawt.org) or drop it off at your branch.

7. If you have any questions please contact the Program Director at each location:

Four Corners 333-6402

LCDC 725-0773

Pawtucket 727-7900

Woonsocket 769-0791

Heritage 727-7050

MacColl 725-0773

Westwood 397-7779



## Woonsocket YMCA School Age Childcare 2020-2021



All applications are updated annually to ensure that we have the most up to date information. Please inform us of any changes during the year.

Processing Fee (payable with application and non-refundable) \$35  
Initial to draft

Child's Name

School

Grade

Estimated Drop Off

Estimated Pick Up

Prices Per Week	Member	Non-Member
After School Only	\$85	\$106

For children participating in virtual learning:

I give permission to have the instructors at the YMCA contact my child's school if there are questions regarding an assignment or to obtain any important information to access online educational sites

Parent/Guardian Signature

Date

Only completed applications (including payment form) with appropriate fees will be accepted. All fees (membership and processing) are non-refundable once application is turned in.

Office Use Only		
Start Date	Medical Form	Payment Form
Processing Fee	Staff Initials	Today's Date

Child's First Name		Last Name		
	DOB		F	M
Address		City	State	Zip
School Attending				Grade

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Parent / Guardian First Name		Last Name		
	DOB		F	M
Primary Email		Primary Phone		
Employer Name		Employer Phone		

### Enrollment Agreement

Please read carefully and sign below

- I understand that I am committing my child to participate in the childcare program for the current school year. I understand that I must give a 2-week written notice to be given to the Director of the program.
- I understand that I am financially responsible for the services regardless of attendance including holiday, illness and emergency closing. No refunds will be issued.
- I understand that my child will not be released to any person(s) not listed as an authorized pickup. I must add all authorized people in person in the PlayerSpace application.
- I understand that any child whose behavior is consistently disruptive to the smooth and safe operation of the child care program may be dismissed from the program, after sufficient warnings to the child and family to change this behavior.
- I understand that my child must be signed in and out by myself or designee.
- I understand that my child will not be released to any child or to any person(s) who seems to be under the influence of drugs or alcohol and that a call will be made to the local police and DCYF to report the incident.
- I authorize my child to be transported on a YMCA bus.
- I understand that I will pick up my child by the closing time of my site. A late fee will be charged if a child is picked up after the latest time.
- I understand that I am responsible for reading and understanding the information in the Family Handbook.

Parent/Guardian Signature

Date

**Corporate/ subsidized childcare for my child is as follows:**

DHS Number	DHS Start Date	DHS End Date
YMCA Financial Aid	Corporate / Other (please specify)	

Office Use Only

Start Date	Registration Fees
Staff Initial	Today's Date

## Electronic Funds (EFT) or Credit Card Authorization

I authorize my bank to honor preauthorized Electronic Funds Transfers (or Credit Charges) against my account for my child's childcare program payments as indicated below. When the bank honors the EFT (or credit card) by charging my account, such transfer shall constitute notice of payment due and my receipt for the payment. Should any preauthorized EFT (or credit card) not be honored by said bank when received by them, then it is understood that the payment is to be made by me in the amount of said payment plus a service charge. It is further understood that if such payment is not to be honored by the bank (or credit card institution), the YMCA, at its discretion, may resubmit the amount due for payment on a future date and/or send to a collection agency for collections.

Please choose **one** of the express payment options below

I choose to utilize the **credit card option** for my child's childcare program payments from

Credit Card Type (please check one)	MasterCard	Visa	American Express	Discover
Account Number	Name on Account			
	(as it appears on card)			
Expiration date	CSC Code			
	(3 digits on back of card)			

**OR**

I choose to utilize **EFT option** for my child's childcare program payments direct debit from

Please Check One	Checking Account	Savings Account
Bank Name	Name on Account	
Routing / Transit Number	Account Number	
9 Digits	7-10 Digits	

### Payment Authorization

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_