



WESTWOOD GROUP EVENTS/RENTALS/CABINS/SITES

Please fill in the appropriate information on contract and return to:

Westwood YMCA, 2093 Harkney Hill Rd., Coventry, R.I. 02816 , 401-397-7779 Fax 401-397-3930

Email: westwood@ymcapawt.org Website: ymcapawtucket.org

Name _____ Date Requested _____ Phone Number _____

Name of Representative, Minister, CEO _____ Email _____

Street _____ City _____ State _____ Zip Code _____

Total Anticipated Attendance _____ Check In Time _____ Check Out Time _____

Group Events are scheduled between 10:00am and 10:00pm

Overnight check in is between 3:00-6:00pm , check out is by 11:00am

DEPOSIT/SECURITY DEPOSIT:	EVENTS	\$100
	CABIN & SITE RENTALS	\$ 50

Group Events

Check below all that is required for your group and indicate time requested:

<u>Facilities</u>	<u>Time</u>	<u>Fee</u>
___ Waterfront	___ until ___	_____
___ Lodge	___ until ___	_____
___ Field	___ until ___	_____
___ Hard Court Area	___ until ___	_____
___ Ropes Course	___ until ___	_____

School Groups/Non Profits— Are discounted please call for more Information

Cabin & Site Rentals

	Site _____	Date In _____	Date-Out _____
	Security Deposit	Balance	
___ Deluxe Cabin 1, 2, 3 (please circle)	_____	_____	_____
___ Cabin 4, 5, 6, 9 (please circle)	_____	_____	_____
___ Executive Cabin	_____	_____	_____
___ Trailer Site	_____	_____	_____
___ Tent Site	_____	_____	_____
___ Waterfront Cabin A, B, C, D, E, F, G, H, I (please circle)	_____	_____	_____

Please list name and ages of people staying in **cabin or site** (maximum 6 people per site –4 adults maximum)

1 _____ 2 _____ 3 _____

4 _____ 5 _____ 6 _____

“Terms and Conditions and Campground Rules following this Site Rental Agreement are hereby incorporated by reference”



**WESTWOOD YMCA
CAMPGROUND RULES**

**FOR YOUTH DEVELOPMENT
FOR HEALTHY LIVING
FOR SOCIAL RESPONSIBILITY**

1. **LIABILITY:** Groups utilizing the Westwood YMCA facilities assume full liability for their guests. **A Certificate of Liability Insurance is required for all company and organization outings with such amount and breadth of coverage as deemed reasonable by the YMCA in its discretion. Such Certificate shall name the YMCA as an additional insured and must be presented to the YMCA in advance of the commencement of site rental.**
2. **PAYMENT:** Payment in full is due prior to the start of any event. Children under 5 no charge.
3. **EMERGENCY SITUATIONS:** A representative over 21 years of age must be present during entire group function and directly responsible for group. Groups must have in place a procedure for dealing with emergency situations and transportation. First aid supplies are located at the boathouse and the main office. In the event that they are closed groups should have their own first aid supplies. Reports of any injuries must be completed prior to the group leaving the grounds. Emergency information is needed for all individuals that includes: name, address, emergency contact, known health concerns and for minors a signed permission to seek treatment from parent. A defibrillator is on site in the Main Office.
4. **BOATS/SWIMMING:** Large groups as determined by the YMCA in its reasonable discretion (over 8 individuals, must be scheduled with the Aquatic Staff.
5. **SUPERVISION:** The YMCA recommends all groups require screening /background checks for anyone with access to children. The YMCA would appreciate copies when possible. We also recommend the following ratios of children to adults, pre-school is 6:1, ages 6-8 is 8:1, ages 9-14 is 10:1, ages 15-18 is 12:1. Child Abuse Prevention recommends that a child never be alone or alone with another child or adult. Groups of 3 or more are recommended when participating in group activities.
6. **ALCOHOL:** Alcohol and malt beverages may be served by lessee –with limitations. Lessee agrees that Lessee assumes full responsibility/liability for observing all applicable laws related to the service and use of alcoholic and malt beverages and further agrees to indemnify and hold the YMCA harmless for any and all claims, damages and/or liabilities, both actual and prospective, which arise, directly or indirectly, from Lessee’s use or service of alcohol. The YMCA reserves the right to terminate Lessee’s right to use and serve alcoholic and malt beverages at any time, and for any reason or no reason. The YMCA further reserves the right to require Lessee to provide proof of insurance covering the YMCA, in amounts acceptable to the YMCA, from liability and risk of loss. For the avoidance of doubt, alcohol may only be consumed in the Lodge and immediate vicinity only. No alcohol is allowed on or near the waterfront, in boats, fields or sports areas.
7. **GROUP CHECK-IN/CHECK-OUT:** Group Events are scheduled between 10:00am and 10:00pm. All groups are responsible for depositing trash in barrels, cleaning picnic grounds and sweeping activity hall. A security deposit fee of \$100 is required. All or part may be kept for any group failing to clean area or any damages. Representative signing contract must be in attendance and must check out with the manager on duty.
8. **PERSONAL EQUIPMENT:** All groups are responsible for their own equipment and to follow safety procedures as explained in the orientation. Quality and approved use of equipment brought in are the responsibility of the group. Instructors must have appropriate certifications.
9. **TRASH:** To be disposed of in the dumpster by the gatehouse. Please Recycle. Littering will result in the suspension from the campground.
10. **GENERAL FACILITIES:** The Westwood YMCA’s general facilities are utilized by more than one program and may be shared with another group or members. Coordination and cooperation for use of all facilities is appreciated (large groups, especially during inclement weather).
11. **QUIET TIME: IS 10:00PM TO 7:00AM. Noise levels are not to carry beyond site.**
12. **RESERVATIONS:** Reservations for next years outing can be accepted 1 year in advance. Groups will be assigned a corresponding date. Reservations are to include contract and security deposit. Prices are subject to change. Any group without a contract by January 31st is not guaranteed the corresponding date. Westwood YMCA reserves the right to cancel/change any reservation with notice. **Contract is not binding unless signed by both parties.**
13. **PARKING:** Parking is not permitted in the Lodge area. This is an emergency access road and must be kept open at all times.

14. **SPEED LIMIT:** 5 miles per hour
15. **NON-PASSENGER VEHICLES:** May not transport individuals, i.e. back of trucks/trailers. All drivers must be licensed including driving golf carts.
16. **VEHICLES:** Tent and trailer rentals may park up to 2 vehicles at the site. Additional cars are to be parked in the main lot. Cabins—May park at the cabin to load/unload your belongings. Vehicles must then be parked in the main lot.
17. **CABIN & SITE CHECK IN/CHECK-OUT:** Cabin and Site check-in is after 3:00pm, check out is by 11:00am. Check in for Cabin 1 & 2 is after 5pm on Friday. Must check in and out with the manager on duty. **Maximum stay is 2 weeks.**
18. **DRUGS / WEAPONS/ FIREWORKS:** Illegal drugs, weapons or fireworks are not allowed on YMCA property at any time.
19. **PETS:** Pets are allowed in trailer sites only. One pet per site. Dogs must be on a leash.
20. **EQUIPMENT RENTALS:** Equipment may be rented—see rental fees (kayaks, canoes, rowboats, paddle, sports equipment, grill).
21. **CONDUCT:** Appropriate conduct is expected at all times. All participants must respect and listen to staff. Misconduct may result in expulsion from premises.
22. **CHILDREN:** Age 12 and under must be supervised by an adult on property.
23. **CAMPFIRES:** Are allowed only in your fire circle/pit. Fires must be attended by an adult at all times. No burning of trash , leaves, pallets or construction materials. Maximum of a 3 foot flame height. Keep a bucket of water or hose by your campfire.
24. **SWIMMING:** The beach is open from 10:00am –7:00pm
25. **GUESTS:** Are permitted and are required to pay guest fees \$10.00 per adult, \$5.00 per youth (age 5-16), under 5 free. Maximum 6 guests per site including renters. Campground guests of a permanent campground resident is \$4 per adult and \$4 per youth, under 5 is free.
26. **DEPOSITS/SECURITY DEPOSITS:** **A credit card is the only form of payment accepted for security deposits for cabin and site rentals.** Security deposits are fully refundable, subject to deductions for clean-up costs or damages to YMCA property, as determinable reasonable and proper by the YMCA in its sole but reasonable discretion. **Any other deposits made in relation to reservations shall be non-refundable.**
27. **DRIVERS LICENSE:** A copy of your drivers license is required at registration time as a means of positive identification of members and participants. Thank you for your cooperation.
28. **AGE REQUIREMENT:** Must be 21 years of age to rent a cabin or site.
29. **ACTIVITIES:** It is recommended that during activities that closed toed shoes be worn.
30. **DAMAGE:** Additional fees may be charged if damage or is done to our property or additional cleaning is required by our staff.

Waiver

In attending the Westwood YMCA and using its facilities and equipment I agree for myself and my guests that I/we am doing so at our own risk. The YMCA shall not be liable for any damages arising from the personal injuries sustained by me/my guests on the premises of the YMCA and I agree to indemnify and hold the YMCA harmless with respect to such injuries. I assume full responsibility for any injuries sustained by me and my guests on the premises of the YMCA. I release and discharge for myself and my guests, the YMCA, its directors, officers, employees and volunteers from any and all claims, damages and liabilities, both actual and prospective, direct and indirect, resulting from my/my guests' use of the facilities and equipment of the YMCA. I represent that I and my guests are in good physical condition and have no disability or impairment preventing me/them from engaging in an active or passive activity that would be detrimental to health, safety, or physical condition. If I or my guests do so engage or participate, I agree that I am responsible for any damages caused by me or my guests to the facilities or equipment of the YMCA.

Signature/Representative (contract must be returned with a security deposit)

Date

Signature/YMCA Representative

Date

Office Use Only Security Deposit _____ Date _____ Payment _____ Date _____ ST _____



Gas Grill Information

Safety Checks:

- Annually check and clean the venturi tube.
- Check grill housing for holes and cracks.
- Make sure hoses are as far away from hot surfaces as possible. Keep hoses away from dripping grease. Use heat shields if necessary.
- Check for LP gas leaks whenever you reconnect the grill to the gas container or if you smell gas. (one part water – one part liquid soap)
- Do not use grill if there is any gas leak.

Tips for use:

- Make sure there are no lighted cigarettes, matches or open flame near a leaking grill.
- Never use grill indoors due to carbon monoxide and fire hazard. Use the grill at least 10 feet from any structure that will burn. Do not use in garage, breezeway, carport.
- Follow instructions
- Never leave a grill unattended
- Keep children away from grill.
- Keep a fire extinguisher nearby.
- If the flame goes out turn off the gas supply at the tank. Propane gas may build up under the lid. Open the lid for 5 to 10 minutes before restarting.
- Before connecting or disconnecting be sure burner and container valves are turned off

Storage:

- Always keep upright
- Never store spare container near grill
- Never store or use flammable liquids near grill

Do not store indoors

Transporting:

- Transport in a secure upright position
- Never keep a filled container in a hot car or car trunk

Refilling:

- Have container filled by LP gas dealer or qualified operator
- Do not fill yourself
- Buy a container that bears the mark of a nationally recognized testing lab

Terms and Conditions

1. Binding Effect. The provisions of this Agreement shall be binding upon and inure to the benefit of the heirs, personal representatives, successors and assigns of the Parties.
2. Notices. All notices and other communications given or made pursuant hereto shall be in writing and shall be deemed to have been duly given and received when sent by telecopy or delivered personally or on the first business day after being sent by nationally recognized overnight delivery service or on the third business day after being sent by registered or certified U.S. mail (postage prepaid, return receipt requested) to the Parties at the telecopy numbers or addresses set forth below:
 - (a) If to YMCA:
 - (b) If to Lessee:
3. Waiver. No waiver of any provision of this Agreement shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any waiver constitute a continuing waiver. No waiver shall be binding unless executed in writing by the Party making the waiver.
4. Law Governing. This Agreement has been made in, and its validity, interpretation, construction and performance shall be governed by and be in accordance with, the laws of the State of Rhode Island, without reference to its laws governing conflicts of law.
5. Entire Agreement. This Agreement, with all exhibits thereto, constitutes the entire agreement between the Parties pertaining to its subject matter, and it supersedes all prior agreements, representations and understandings of the Parties. No supplement, modification, or amendment of this Agreement shall be binding unless executed in writing by all Parties.
6. Attorneys' Fees. In the event an arbitration, suit or action is brought by any Party under this Agreement to enforce any of its terms, or in any appeal therefrom, it is agreed that the prevailing Party shall be entitled to reasonable attorneys' fees to be fixed by the arbitrator, trial court, and/or appellate court.
7. Arbitration. If at any time during the term of this Agreement any dispute, difference, or disagreement shall arise upon or in respect of the Agreement, and the meaning and construction hereof, every such dispute, difference, and disagreement shall be referred to a single arbitrator agreed upon by the Parties, or if no single arbitrator can be agreed upon, an arbitrator or arbitrators shall be selected in accordance with the rules of the American Arbitration Association and such dispute, difference, or disagreement shall be settled by arbitration in accordance with the then prevailing commercial rules of the American Arbitration Association, and judgment upon the award rendered by the arbitrator may be entered in any court having jurisdiction thereof.
8. Titles and Captions. All section titles or captions contained in this Agreement are for convenience only and shall not be deemed part of the context nor effect the interpretation of this Agreement.
9. Pronouns and Plurals. All pronouns and any variations thereof shall be deemed to refer to the masculine, feminine, neuter, singular, or plural as the identity of the person or persons may require.
10. Further Action. The Parties hereto shall execute and deliver all documents, provide all information and take or forbear from all such action as may be necessary or appropriate to achieve the purposes of the Agreement.
11. Parties in Interest. Nothing herein shall be construed to be to the benefit of any third party, nor is it intended that any provision shall be for the benefit of any third party.
12. Savings Clause. If any provision of this Agreement, or the application of such provision to any person or circumstance, shall be held invalid, the remainder of this Agreement, or the application of such provision to persons or circumstances other than those as to which it is held invalid, shall not be affected thereby.
13. Counterparts. This Agreement may be executed simultaneously in several counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Copies, PDFs or facsimile signatures shall have the same effect as original signatures.